



## 2023 Annual Report

Windermere Valley Youth Centre Society  
Annual General Meeting Agenda  
November 16, 2023

Welcome, Land Acknowledgement and introductions.

Attendance: Establish Quorum. Number in attendance: in person \_\_, via proxy \_\_\_\_\_.

Acknowledgement of adequate notice of meeting. Notice published in our October newsletter, on our website October 26 and published in the Columbia Valley Pioneer on October 26 and November 2 & 9, 2023.

1. Approval of Agenda
2. Minutes from November 28, 2022 Annual General Meeting as attached.
3. Treasurers' Report
  - a. Financial statements as of fiscal year-end June 30, 2023.
  - b. Motion to appoint the Accounting Firm of Ascend to complete a Notice to Reader and to dispense need for an audit for the year ending June 30, 2024.
  - c. Motion to dispense with society membership fees.

4. Governance

Nominations and elections for the 2023/2024 Board of Directors to the next AGM. Advise the requirements for qualifications and consent to be a director from BC Societies Act 2016. Provide names and information of individuals willing to stand for election/reelection. Nominations must be received by no later than 5 days prior to the meeting per bylaws of the society.

Motion for the election of director (s) and each office independently.

As of November 16, 2023 the following individuals have been nominated to stand for election:

**Amanda Garand - Chair**

**Hannah de Soto - Vice-Chair**

**Nadine Hale – Secretary**

**Nikki Kuzoff - Treasurer**

**Patrick Tolchard & Kristen Curry - Members at Large**

Further nominations will be accepted at the discretion of the membership waiving notice of 5 days if not received by November 21, 2023 at 5pm.

6. Operations Report-
  - a. Summary of 2022 - 2023 - Chair's Report
  - b. Report for ongoing operations and programming – Pauline Chevanne
7. Open for questions
8. Adjournment Motion

Windermere Valley Youth Centre Society  
Annual General Meeting  
November 28, 2022 @ 7:00PM

Minutes

Call to order: 7:03PM

Land Acknowledgment – We acknowledge that the Summit Youth Centre and the areas we serve are located on the unceded homeland of the Ktunaxa and Secwepemc Peoples and the chosen home of the Metis. We are committed to learning from Indigenous friends and partnerships and actively working together on ways we can move towards decolonization.

Welcome and introductions.

Attendance: Establish Quorum - 11 people. Number in attendance: in person - 12, via proxy - 7. Thus, the meeting is duly constituted and meets quorum

Acknowledgement of adequate notice of meeting. Notice published on our Website on October 26, 2022. Notice published in the Columbia Valley Pioneer on November 3rd.

1. Approval of Agenda. Nadine Hale moves to approve the agenda as presented. All in favor - motion carried.
2. Approval of Minutes from October 4, 2021 Annual General Meeting as attached. Hannah Desoto asked if there are any noted errors or omissions – none noted. Diane Mack moves that the minutes of the AGM be adopted as presented. All in favor - motion carried.
3. Treasurers' Report
  - a. Financial statements as of fiscal year-end June 30, 2022. Roberta Hall moves that the financial statements for year ending June 30, 2022 fiscal year be adopted as presented. All in favor - motion was carried
  - b. Motion to appoint the Accounting Firm of Ascend, to complete a Review Engagement and to dispense need for an audit for the year ending June 30, 2023. Nikki Kuzoff moves we appoint the accounting firm Ascend to complete the financial statements for the current fiscal year ending June 30, 2023. All in favor motion carried.
  - c. Motion to dispense with society membership fees. Sherry Doerr moves to dispense with society fees for the current fiscal year. All in favor -motion carried.
4. Governance:

Nominations and elections for the 2022/2023 Board of Directors to the next AGM. Advise the requirements for qualifications and consent to be a director from BC Societies Act 2016. Provide names and information of individuals willing to stand for election/re-election. Nominations must be received by no later than 5 days prior to the meeting per bylaws of the society.

Motion for the election of director (s) and each office independently.

As of November 23, 2022, the following individuals have been nominated to stand for election:

**Amanda Garand – Chair** – Sherry Doerr moves to nominate Amanda Garand for the Board of Directors of the Windermere Valley Youth Centre Society until the next annual meeting of the members. All in favor - motion carried.

**Hannah de Soto - Vice-Chair**- Sherry Doerr moves to nominate Hannah Desoto for the Board of Directors of the Windermere Valley Youth Centre Society until the next annual meeting of the members. All in favor - motion carried.

**Nadine Hale – Secretary**- Sherry Doerr moves to nominate Nadine Hale for the Board of Directors of the Windermere Valley Youth Centre Society until the next annual meeting of the members. All in Favor - motion carried.

**Nikki Kuzoff – Treasurer**- Sherry Doerr moves to nominate Nikki Kuzoff for the Board of Directors of the Windermere Valley Youth Centre Society until the next annual meeting of the members. All in favor - motion carried.

**Patrick Tolchard - Member at Large**- Sherry Doerr moves to nominate Patrick Tolchard for the Board of Directors of the Windermere Valley Youth Centre Society until the next annual meeting of the members. All in Favor - motion carried.

Further nominations will be accepted at the discretion of the membership waiving notice of 5 days if not received by November 25, 2022 at 5pm.

5. Operations Reports-
  - a. Summary of 2021 - 2022 - Chair's Report – see attached report
  - b. Report for ongoing operations and programming - Alison Bortolon– see attached report
6. Open for questions

Roberta Hall- Are there any plans to expand to include an outreach centre in Canal Flats? I ask this because of the tremendously good impact of the centre in Edgewater. Answered by Alison -This is part of a discussion – Another organization is looking to undertake this – they are currently looking for a space.

Roberta Hall– mentioned that the RDEK has discretionary grants in aid, that they meet once a month and we would love it, if you Summit applied for some grants. Alison thanked Roberta and indicated that she certainly will apply for grants

Sherry Doerr – Mentioned the Fund in memory of Tommy Doerr that the Community Foundation will oversee. These funds will be available for the next fiscal year (2023/24). Everyone present thanked Sherry and Harvey Doerr.

Roberta Hall- Do you think about succession planning for the board? Amanda Garand answered – Yes, we are always looking for new directors. Many of the current directors are new to the board as of last year.

Roberta Hall- How is Summit linked to the food bank? – Alison answered - We are not linked, there are no shared resources.

Roberta Hall suggested to talk with Pips Grocery Store about a possible food donation to programming at the Edge in Edgewater.

7. Adjournment Motion - Diane Mack moves to adjourn the meeting 7:35pm.
  - All in favour.

# **WINDERMERE VALLEY YOUTH CENTRE**

## **Financial Statements**

**For The Year Ended June 30, 2023**

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## COMPILATION ENGAGEMENT REPORT

To the Members of the Board of  
**Windermere Valley Youth Centre Society**

On the basis of information provided by management, we have compiled the statement of financial position of Windermere Valley Youth Centre Society as at June 30, 2023, the statements of operations and changes in net assets for the year then ending, and Note 1, which describes the basis of accounting applied in the preparation of the compiled financial information ("financial information").

Management is responsible for the accompanying financial information, including the accuracy and completeness of the underlying information used to compile it and the selection of the basis of accounting.

We performed this engagement in accordance with Canadian Standard on Related Services (CSRS) 4200, Compilation Engagements, which requires us to comply with relevant ethical requirements. Our responsibility is to assist management in the preparation of the financial information.

We did not perform an audit engagement or a review engagement, nor were we required to perform procedures to verify the accuracy or completeness of the information provided by management. Accordingly, we do not express an audit opinion or a review conclusion, or provide any form of assurance on the financial information.

Readers are cautioned that the financial information may not be appropriate for their purposes.

A handwritten signature in black ink that reads "Ascend". The word is written in a cursive, slightly slanted font. Below the word is a thick, curved horizontal line that underlines the signature.

**Ascend CPAs LLP**  
**Chartered Professional Accountants**  
Invermere, BC August 29, 2023

# WINDERMERE VALLEY YOUTH CENTRE


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## STATEMENT OF FINANCIAL POSITION

As At June 30, 2023

	Restricted	Unrestricted	2023	2022
<b>ASSETS</b>				
<b>Current assets</b>				
Cash	\$ 69,913	\$ 46,672	\$ 116,585	\$ 77,407
Accounts receivable	-	100	100	2,983
GST recoverable	-	315	315	502
Inventory	-	2,224	2,224	-
Prepaid expenses	-	5,473	5,473	5,274
	\$ 69,913	\$ 54,784	\$ 124,697	\$ 86,166
<b>LIABILITIES AND NET ASSETS</b>				
<b>Current liabilities</b>				
Accounts payable	\$ -	\$ 5,180	\$ 5,180	\$ 2,423
Government remittances payable	-	7,138	7,138	8,112
	-	12,318	12,318	10,535
<b>NET ASSETS (note 4)</b>	69,913	42,466	112,379	75,631
	\$ 69,913	\$ 54,784	\$ 124,697	\$ 86,166

Approved on behalf of the board:

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Director



# WINDERMERE VALLEY YOUTH CENTRE

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## STATEMENT OF OPERATIONS

For The Year Ended June 30, 2023

	(Note 5) Restricted	Unrestricted	2023	2022
<b>Revenue</b>				
Donations	\$ -	\$ 30,243	\$ 30,243	\$ 30,742
Fundraising revenue	-	6,240	6,240	2,046
Foundation funding	-	-	-	3,500
Wage Subsidy	-	17,087	17,087	24,068
Grant revenue				
Columbia Valley Food Bank	2,336	-	2,336	7,525
British Columbia Gaming	45,500	-	45,500	45,500
Family Dynamix	-	-	-	1,980
Columbia Basin Trust	1,145	-	1,145	9,500
Invermere Health Care Auxiliary	1,125	-	1,125	2,500
Columbia Valley Community Foundation	3,415	30,000	33,415	28,150
District of Invermere	-	4,042	4,042	1,500
Human Resources Development Invermere Rotary	-	-	-	2,500
Telus	20,000	-	20,000	-
Regional District of East Kootenay	17,000	-	17,000	10,000
United Way	65,000	-	65,000	-
Membership and other income	10,234	4,909	15,143	14,143
	165,755	92,521	258,276	183,654
<b>Expenses</b>				
Advertising	-	82	82	838
Bank charges	12	392	404	1
Capital purchases	-	358	358	4,168
Insurance, licenses and dues	113	6,070	6,183	6,901
Fundraising costs	-	3,764	3,764	2,473
Office and administration	231	3,513	3,744	3,771
Professional fees	-	10,618	10,618	7,141
Program expenses	15,089	1,967	17,056	33,837
Training, travel and conferences	2,315	2,891	5,206	5,386
Wages and benefits	119,764	54,349	174,113	108,812
	137,524	84,004	221,528	173,328
<b>Revenue in excess of expenses</b>	\$ 28,231	\$ 8,517	\$ 36,748	\$ 10,326

# WINDERMERE VALLEY YOUTH CENTRE

## STATEMENT OF CHANGES IN NET ASSETS

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For The Year Ended June 30, 2023

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	(Note 5) Restricted	Unrestricted	2023	2022
<b>Net Assets, beginning</b>	\$ 41,682	\$ 33,949	<b>\$ 75,631</b>	\$ 65,305
Revenue in excess of expenses	28,231	8,517	<b>36,748</b>	10,326
<b>Net Assets, end</b>	<b>\$ 69,913</b>	<b>\$ 42,466</b>	<b>\$ 112,379</b>	<b>\$ 75,631</b>

**WINDERMERE VALLEY YOUTH CENTRE**  
**NOTES TO THE FINANCIAL STATEMENTS**  
**For The Year Ended June 30, 2023**

**1. NATURE OF BUSINESS**

The Centre is a not for profit youth services society incorporated under the Society Act of British Columbia on December 5, 1994. The centre operates activities that are exempt from Canadian Income tax under subsection 149(L) of the Canadian Income Tax Act. The Centre is a registered charity with the Canada Revenue Agency.

**2. BASIS OF ACCOUNTING**

The accompanying compiled financial information has been prepared on the historical cost basis, reflecting cash transactions with the addition of:

- (i) accounts receivable less an allowance for doubtful accounts
- (ii) inventory accounted for at the lower of cost and net realizable value
- (iii) accounts payable and accrued liabilities
- (iv) prepaid expenses setup for expenditures that carry over the year-end
- (v) capital expenditures are expensed

**3. TRANSFERS**

During the year the board of directors made the following transfers between unrestricted and restricted funds:

	<b>2023</b>
<b>(TO) unrestricted fund FROM restricted fund</b>	
Food Insecurity Project	\$ 3,770
LGBTQ+	398
Safe Space	54
Summer	555
Unrestricted fund	<b>(4,777)</b>
	<b>\$ -</b>

# WINDERMERE VALLEY YOUTH CENTRE

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## NOTES TO THE FINANCIAL STATEMENTS

For The Year Ended June 30, 2023

### 4. NET ASSETS

The Centre has some net assets restricted by terms set by funding agreements.

	2023	2022
<b>Restricted fund</b>		
Net Assets - BC Gaming Fund - Schedule 1	\$ -	\$ 21,896
Net Assets - Youth Mental Health Initiative	13	3,693
Net Assets - Summer	-	1,716
Net Assets - Safe Spaces	-	54
Net Assets - LGBTQ+	-	9,011
Net Assets - Food Insecurity Project	-	3,770
Net Assets - Edgewater	123	1,542
Net Assets - United Way	65,000	-
	<b>65,136</b>	41,682
<b>Unrestricted fund</b>		
Net Assets - unrestricted	42,466	33,949
	<b>\$ 107,602</b>	<b>\$ 75,631</b>

### 5. RESTRICTED INCOME AND EXPENSES

	2023 Revenue	2023 Expenses	2023 Net	2022 Net
Edgewater	\$ 10,225	\$ 11,644	\$ (1,418)	\$ 1,542
LGBTQ+	2,270	10,883	(8,613)	9,011
Safe Spaces	-	-	-	54
Food Insecurity	-	-	-	(1,835)
Gaming Grant (Schedule 1)	45,509	67,405	(21,896)	4,788
Summer	19,336	20,496	(1,160)	1,716
United Way	65,000	-	65,000	-
Youth Mental Health Initiative	23,415	27,097	(3,682)	2,502
	<b>\$ 165,755</b>	<b>\$ 137,525</b>	<b>\$ 28,231</b>	<b>\$ 17,778</b>

# WINDERMERE VALLEY YOUTH CENTRE

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## SCHEDULE 1 - Restricted BC Gaming Fund For The Year Ended June 30, 2023

	2023	2022
<b>Revenue</b>		
Gaming grant	\$ 45,500	\$ 45,500
Interest income	9	14
	<b>45,509</b>	<b>45,514</b>
<b>Expenses</b>		
Bank charges and interest	13	-
Capital purchases	-	67
Travel	-	1,378
Insurance, licenses, memberships and rent	114	21
Office costs	230	56
Program costs	4,135	4,121
Wages and benefits	62,913	35,083
	<b>67,405</b>	<b>40,726</b>
<b>Revenue in excess of expenses</b>	<b>(21,896)</b>	<b>4,788</b>
<b>Net assets, beginning</b>	<b>21,896</b>	<b>17,108</b>
Transfer to unrestricted fund	-	-
<b>Net assets, end</b>	<b>\$ -</b>	<b>\$ 21,896</b>

Treasurer's Report for Annual General Meeting  
For the Year ended June 30, 2023

I am happy to report that the Summit Youth Hub Centre continues this year to be in a sound financial position and the year has ended on a positive note. The accounts have been reviewed and a Notice to Reader was prepared by the accounting firm Ascend CPAs. There has been no audit or review engagement of the financials statements for the year ended June 30, 2023. Thus there is no audit opinion expressed or review conclusion provided by the accounting firm. Please find attached the Year End Financial Statements.

**Financial Summary:**

Balance on hand July 1, 2022	77,407		
Balance on hand June 30, 2023	115,915		
<b>Revenue:</b>	<b>2023</b>	<b>2022</b>	<b>Net Change</b>
Donations	30,243	30,742	- 499
Grants other than Gaming	161,149	87,723	73,426
Gaming Grant	45,500	45,500	-
Other	21,384	19,689	1,695
<b>Total Revenue:</b>	<b>258,276</b>	<b>183,654</b>	<b>74,622</b>
<b>Expenses:</b>			
Wages and Benefits	174,113	108,812	65,301
Program expenses	17,056	33,837	- 16,781
Other Expenses	29,437	30,679	- 1,242
<b>Total Expenses:</b>	<b>220,606</b>	<b>173,328</b>	<b>47,278</b>

**Revenue:**

Total revenues were up 41% from the previous fiscal. This is due to the addition of the Telus Youth Mental Health grant of 20K and 65K from the United Way. We are grateful to all the organizations, individuals and foundations who support the Summit Youth Hub. We would not be able to operate without their generosity.

**Expenses:**

Staffing continues to be our largest expense. The 60% increase of wages is due to addition of outreach worker and adjusting wages closer to industry standards for attracting and retaining of staff. Program costs decreased this fiscal with the end of the food insecurity project and creativity project. There were no capital purchases this fiscal year. Other expenses remained constant to the previous year.

**Chairperson's Report**  
**Windermere Valley Youth Centre Society**

Since we were last together in November of 2022, the Windermere Valley Youth Centre Society has experienced tremendous change.

If you look around the Youth Hub you'll notice a change in flooring, a change in paint colors, a change in our virtual reality system, new gaming computers, new furniture and a new set up.

When you compare year over year financials you'll notice a significant change in revenue. There were periods of time where gaps in funding required the board to make choices to ensure fiscal responsibility. I am pleased share, and as you would have noticed in our revenues, that we were awarded the United Way Grant making possible a new outreach worker position changing our available for youth and a sizeable grant from Telus increasing access to supports by phone and text. We are grateful for the continued support from W. Brett Wilson through the Columbia Valley Community Foundation which affords our summer 'on the road' program. I was honored to represent the Society at the CVCF Garden Party in June to share how their contribution has supported youth in the valley.

On the theme of change, The Vancouver Foundation changed their focus to provide equal access to communities throughout the province and WVYCS was awarded the Community Services Recovery Fund beginning fiscal July 1, 2023, over a three-year period. This funding has changed our financial position post year end and supported the Board in being able to offer competitive salaries as well as shared cost benefits.

In post pandemic world, WVYCS was able to change how we interact with our communities. Led by our staff we have taken a number of opportunities to increase our visibility within the community and join events and festivals that bring us to our youth.

WVYCS has renewed our partnership with Edgewater Recreation Society which allows us to continue to meet youth where they live. And we continue to look for partnership opportunities with Columbia Valley Youth Network providing engagement opportunities in Canal Flats.

If you look around the table at our staff you'll notice almost a 100% turnover from last year. The past year brought a number of staffing challenges and I'll introduce a few who stepped up and joined us this year.

We are pleased to have been able to promote Sierra Franklin to Program Coordinator. Sierra has moved seamlessly into this role and has brought with them enthusiasm for all things youth and breathed new life back into programming (as you can see by our monthly calendar on social media) focused on youth interests that they have gleaned from their years in our organization.

Early in 2023 our Centre Manager moved on to new horizons in Alberta. For about 6 months it was all hands on deck. Thank you to the board for stepping into operations and ensuring continuity of services for our

youth. During this time we were fortunate to have Hilary Nester step in as our interim manager. She was instrumental in securing grant funding for our current fiscal year, maintaining our connections to school and community and filling in wherever she was could help.

I am pleased to introduce Pauline Chevanne, our Centre Manager. She is a long-time valley resident with a strong community network and connections with youth through our school system and previous work experiences. In her short tenure, she has reconnected us to our communities, strengthened our collaboration with schools, created a positive working relationship with CVYN, hired new staff and created a partnership with Hearthstone Counselling to provide 1:1 counselling for youth at a reduced cost.

I would like also like to introduce Emmett Bickley, our Youth Outreach Worker. This position was made possible by the grant from the United Way. In this role Emmett will fill a gap in services for youth. They are able to connect with youth in-person, via the schools, over text or phone call and also to support youth with access to resources within the community and to provide peer support.

On behalf of the Board, our staff and our youth, I would like to thank you our donors for their contributions to our organization. Your donations make this all possible. To our parents, thank you for trusting us with your children. They are the reason why we do this important work. And to our communities and schools for continuing to welcome with open arms.



Centre Directors Report  
Windermere Valley Youth Centre Society  
Annual General Meeting  
November 16th, 2023

The first half of 2023 has been a period of significant change, with almost the entire staff being replaced. Thanks to extraordinary funding, we created a youth outreach worker position. Youth Outreach Workers support at-risk young people by providing referral services, overseeing programs, and addressing their various needs, including social, behavioral, emotional, or educational.

In 2022, the Hub welcomed 3,155 visitors while the Edge only had 143. The numbers for 2023 so far are 2,300 visitors at the Hub and 262 at the Edge. As always, this does not include the numerous interventions in schools and partnerships with other organizations.

For years, Summit Youth Hub has been a cornerstone of the Columbia Valley community, collaborating with non-profits, businesses and schools to develop impactful programs for youth and the wider community. Our goal is to serve as a hub for both young people and community members, fostering important connections and relationships along the way.

The Hub empowers diverse youth communities by offering free programming catering to different interests and needs. We champion equal opportunities and have developed a series of workshops to help youth develop skills that will last for life. The Skills for Life program, created by Sierra, our program coordinator, includes workshops focusing on healthy living, finances, and handiwork.

As always, we participate in as many community events as we can. This year we have attended soccer tournaments, the Valley Appreciation day, the Garlic festival, and we saw the return of our famous Jail N Bail fundraiser during the Harvest festival.

The Windermere Valley Youth Centre Society is a vital part of our community, and we recognize that it thrives because of the support it receives. On August 19th, the first Mountain Mere Music festival was an outstanding success. It brought together people from all backgrounds, who shared a common goal: to improve the mental health of young people. We celebrate successful fundraising and appreciate the generosity of our donors, particularly Sherry Doerr, for their critical contributions.

December 2024 will mark the 30th anniversary of the Windermere Valley Youth Centre Society. We have been supporting youth for almost 30 years already, how amazing. We have big great projects for the future and we cannot wait to share them with you.