



2021 Annual Report

Windermere Valley Youth Centre Society
Annual General Meeting
October 4, 2021

Agenda

Welcome and introductions.

Attendance: Establish Quorum. Number in attendance: in person _____ on zoom _____, via proxy _____.

Acknowledgement of adequate notice of meeting. Notice published in the Columbia Valley Pioneer September 2, 2021.

1. Approval of Agenda.
2. Minutes from November 9, 2020 Annual General Meeting as attached.
3. Treasurers' Report
 - a. Financial statements as of fiscal year-end June 30, 2021.
 - b. Motion to appoint the Accounting Firm of Digney and Co. to complete a Notice to Reader and to dispense need for an audit for the year ending June 30, 2022.
 - c. Motion to dispense with society membership fees.

4. Governance:
Nominations and elections for the 2021/2022 Board of Directors to the next AGM.
Advise the requirements for qualifications and consent to be a director from BC Societies Act 2016.
Provide names and information of individuals willing to stand for election/reelection. Nominations must be received by no later than 5 days prior to the meeting per bylaws of the society.

Motion for the election of director (s) and each office independently.

As of September 27, 2021 the following individuals have been nominated to stand for election:

Hannah Desoto - President/ Chair

Amanda Garand - Vice Chair

Nadine Hale- Secretary

Nikki Kuzoff - Treasurer

Suzie Thomas - Member at Large

Further nominations will be accepted at the discretion of the membership waiving notice of 5 days if not received by September 29, 2021 at 5pm.

6. Operations Report-
 - a. Summary of 2020 - 2021 - President's Report
 - b. Report for ongoing operations and programming -Alison Bortolon
7. Open for questions
8. Adjournment Motion

ANNUAL GENERAL MEETING
WINDERMERE VALLEY YOUTH CENTRE

November 9, 2020 at 7:40 pm

A presentation was made by Lisa Tenta a representative of the Principals and Vice Principals Association of British Columbia. Ms. Tenta presented the Summit Youth Centre Hub with a 2020 Partnership Award for outstanding work within the community on issues of youth mental health. Accepting the award was Kelsey Prichard, Centre Director to August 31, 2020.

Attendance: Number in attendance – 9 in person, 4 on Zoom and 10 represented by proxies. The meeting is duly constituted and meets quorum. The general membership according to our bylaws is at 85 individuals, corporations and foundations as of November 9, 2020.

The agenda has been circulated, quorum has been met and will proceed according to the agenda. Called to order at 7:40 by board chair, Sherry Doerr. Diane Mack as secretary will take the minutes.

1. Minutes from September 18, 2019 AGM as attached – Sherry Doerr asked if there are any objections to the minutes of the last meeting not being read. With no objections she asked if there are any noted errors or omissions. Morgan Odland moves that the minutes of the AGM to be adopted as presented, seconded by Rick Bonnett, motion carried.
2. Treasurer's Report –
 - a. Financial reports as of fiscal year-end June 30, 2020. Rick Bonnett moves that the financial statements for year ending June 30, 2020 fiscal year be adopted as presented, Nadine seconds and motion was carried.
 - b. Motion to appoint the accounting firm of Digney and Co. to complete a notice to reader and to dispense the need for an audit for the ending June 30, 2021. Rick Bonnet moved we appoint the accounting firm of Disney an Co to complete the financial statements for the current fiscal year ending June 21, 2021, seconded by Morgan Odland, motion carried.
 - c. Motion to dispense with the Society membership fees. Rick Bonnett moves to dispense with society fees for the current fiscal year, seconded by Morgan Odland, motion carried.

3. Governance – Nominations and elections for the 2020/2021 Board of Directors to the next AGM – The requirements for the qualifications and consent are based on the BC Societies Act 2016 and have been advised to all nominees
Nadine Hale moves the following individuals are nominated for the Board of Directors of the Windermere Valley Youth Centre Society until the next annual meeting of the members.

Sherry Doerr
Rick Bonnett
Diane Mack
Morgan Odland
Griffin Baillie
Nadine Hale
Ashley Scanlan
Hanna Desoto

Seconded by Morgan Odland, Motion Carried.

Sherry Doerr advised that in light of the bylaws for the requirement for advance notice for nomination we declare nominations closed.

Nadine Hale moves that the above nominees be elected to the Board of Directors, seconded by Morgan Odland, motion carried.

4. Operations report
 - a. Summary of 2019/2020 year presented by Kelsey Prichard- report attached.
 - b. Report for ongoing operations and programming - Allison Bortolon – report attached.
 - c. Sherry Doerr reviewed the covid standards for the youth centre and displayed the new fogging machine recently purchased.
5. Open for Questions
6. Adjournment motion by Sherry Doerr at 8:20 pm

Windermere Valley Youth Centre Society
Treasurer's Report for July 1, 2020 - June 30, 2021
Respectfully submitted by Sherry Doerr

I would like to start the report to acknowledge the life of Rick Bonnett who began the fiscal year as the treasurer for the Society. Sadly, Rick passed away on March 4, 2021 following an illness resulting from a fall in November 2020. Rick joined the board in December 2018 and was very passionate about having a safe place for youth to enjoy the company of peers. We appreciate and acknowledge his work and dedication to the organization.

Notes on the financial position of the WYCS:

Revenues:

The higher than normal positive cash position at the beginning of the fiscal year was to support the continuation of the Snack Box program, supporting youth in a food insecure position through the summer. In response to the increased need both in numbers and amount of food included, the cost of this program in 2020 was close to \$10,000/month.

We are very grateful for the financial contribution from the Province of British Columbia through the BC Community Gaming Funds with further support by the Government of Canada's Wage Subsidy Program, without which we would not have been able to provide the level of service to the community. Other grants received were in direct response to support either the increased staffing required to ensure covid - 19 compliance or to purchase equipment and supplies to create safer spaces outdoors or indoors when the options allowed. WE are forever grateful to the organizations and individual persons and foundations who have placed their trust in our organization. As expected, our in person fundraising events have been postponed.

Expenses:

Wages and Salaries: while lower than anticipated budget levels by 8% we were higher than 2020 by 4% noting the necessary closure of the centre during the last quarter of 2020. Capital purchases included added equipment for our mobile trailer and skatepark equipment, outdoor gazebo and furniture, music equipment and some new computers for youth and laptops for staff. All equipment was purchased to assist in promoting outdoor covid friendly activities. Insurance increased with the addition to the operations of the skatepark. Professional fees represent a large increase in accounting fees particularly in preparation of the CEWS Canada grant applications. A change in bookkeepers in January 2021 allowed us to reduce some fees in addition to providing access to online reports on demand. Program expenses reflect the larger than normal snack box program during the summer of 2020 in addition to increased expenses to provide online cooking and art programs. Training and travel was higher than 2020 in response to ensuring all staff received the training for the Mental Health First Aid for Adults working with youth at the earliest opportunity.

Staffing to support the programs remains the greatest expense of the Society. Increased youth attendance and programs offered retains the pressure to find sources of funding. In total of the \$80,489 expensed to staff costs less than 30% can be attributed to society administration with recognition to the value of volunteers.

WINDERMERE VALLEY YOUTH CENTRE

Financial Statements

(Unaudited - see Notice to Reader)

For The Year Ended June 30, 2021

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NOTICE TO READER

On the basis of information provided by management, I have compiled the statement of financial position of the Windermere Valley Youth Centre as at June 30, 2021 and the statements of operations and changes in net assets for the year then ended.

I have not performed an audit or a review engagement in respect of these financial statements and, accordingly I express no assurance on them.

Readers are cautioned that these statements may not be appropriate for their purposes.



Invermere, BC
September 15, 2021

Chartered Professional Accountant

WINDERMERE VALLEY YOUTH CENTRE

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STATEMENT OF FINANCIAL POSITION

(Unaudited - see Notice to Reader)

As At June 30, 2021

	Restricted	Unrestricted	2021	2020
ASSETS				
Current assets				
Cash	\$ 23,905	\$ 43,086	\$ 66,991	\$ 86,389
GST recoverable	-	642	642	554
Inventory	-	-	-	1,964
Prepaid expenses	-	5,018	5,018	3,728
	\$ 23,905	\$ 48,746	\$ 72,651	\$ 92,635
LIABILITIES AND NET ASSETS				
Current liabilities				
Accounts payable	\$ -	\$ 2,523	\$ 2,523	\$ 5,410
Government remittances payable	-	4,823	4,823	-
	-	7,346	7,346	5,410
NET ASSETS (note 3)	23,905	41,400	65,305	87,225
	\$ 23,905	\$ 48,746	\$ 72,651	\$ 92,635

Approved on behalf of the board:



Director

WINDERMERE VALLEY YOUTH CENTRE

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STATEMENT OF OPERATIONS

(Unaudited - see Notice to Reader)

For The Year Ended June 30, 2021

	Restricted	Unrestricted	2021	2020
Revenue				
Donations	\$ 6,587	\$ 18,296	\$ 24,883	\$ 23,414
Fundraising revenue	-	236	236	16,321
Foundation funding	8,900	-	8,900	50,170
Grant revenue				
Bell Canada	-	-	-	5,000
British Columbia Gaming	35,000	-	35,000	31,500
Canada Revenue Agency	-	30,413	30,413	3,754
Columbia Basin Trust	-	13,623	13,623	9,300
Columbia Valley Youth Network	-	-	-	2,431
Columbia Valley				
Community Foundation	-	17,450	17,450	-
District of Invermere	-	1,500	1,500	-
Human Resources Development of Canada	-	-	-	7,409
Invermere Rotary	1,500	-	1,500	-
Kootenay Savings & Credit Union	-	500	500	-
Panorama Foundation	-	5,000	5,000	-
Regional District of East Kootenay	3,000	-	3,000	-
United Way	-	-	-	2,500
Membership and other income	6	33	39	39
	54,993	87,051	142,044	151,838
Expenses				
Advertising	229	778	1,007	887
Bank charges	9	30	39	77
Capital purchases	4,275	25,229	29,504	18,848
Insurance, licenses and dues	3,142	1,660	4,802	2,535
Fundraising costs	-	-	-	1,373
Office and administration	859	3,134	3,993	1,871
Professional fees	4,261	3,917	8,178	4,915
Program expenses	27,339	2,843	30,182	17,764
Rent	10	-	10	-
Training, travel and conferences	3,861	1,899	5,760	798
Wages and benefits	17,738	62,751	80,489	77,304
	61,723	102,241	163,964	126,372
Revenue in excess of expenses	\$ (6,730)	\$ (15,190)	\$ (21,920)	\$ 25,466

WINDERMERE VALLEY YOUTH CENTRE

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STATEMENT OF CHANGES IN NET ASSETS

(Unaudited - See Notice to Reader)

For The Year Ended June 30, 2021

	Restricted	Unrestricted	2021	2020
Net Assets, beginning	\$ 42,199	\$ 45,026	\$ 87,225	\$ 61,759
Revenue in excess of expenses	(6,730)	(15,190)	(21,920)	25,466
Transfers (note 2)	(11,564)	11,564	-	-
Net Assets, end	\$ 23,905	\$ 41,400	\$ 65,305	\$ 87,225

WINDERMERE VALLEY YOUTH CENTRE

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NOTES TO THE FINANCIAL STATEMENTS

(Unaudited - see Notice to Reader)

For The Year Ended June 30, 2021

1. NATURE OF BUSINESS

The Centre is a not for profit youth services society incorporated under the Society Act of British Columbia on December 5, 1994. The centre operates activities that are exempt from Canadian Income tax under subsection 149(L) of the Canadian Income Tax Act. The Centre is a registered charity with the Canada Revenue Agency.

2. TRANSFERS

During the year the board of directors made the following transfers between unrestricted and restricted funds:

	2021
TO unrestricted fund FROM restricted fund	
Transportation Initiative	\$ (9,964)
BC Gaming	(1,600)
	\$ (11,564)

3. NET ASSETS

The Centre has some net assets restricted by terms set by funding agreements.

	2021	2020
Restricted fund		
Net Assets - BC Gaming Fund - Schedule 1	\$ 17,108	\$ 14,233
Net Assets - Youth Mental Health Initiative	1,194	480
Net Assets - Food Insecurity Project	5,603	17,486
Net Assets - Transportation Project	-	10,000
	23,905	42,199
Unrestricted fund		
Net Assets - unrestricted	41,400	45,026
	\$ 65,305	\$ 87,225

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NOTES TO THE FINANCIAL STATEMENTS

(Unaudited - see Notice to Reader)

For The Year Ended June 30, 2021

4. RESTRICTED INCOME AND EXPENSES

	2021 Revenue	2021 Expenses	2021 Net	2020 Net
Food Insecurity	\$ 15,034	\$ 26,917	\$ (11,883)	\$ 9,675
Gaming Grant (Schedule 1)	35,006	30,531	4,475	(611)
Technology Enhancements	-	-	-	(4,151)
Transportation Initiative	-	36	(36)	-
Youth Mental Health Initiative	4,952	4,238	714	480
	\$ 54,992	\$ 61,722	\$ (6,730)	\$ 5,393

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SCHEDULE 1 - Restricted BC Gaming Fund

(Unaudited - see Notice to Reader)

For The Year Ended June 30, 2021

	2021	2020
Revenue		
Gaming grant	\$ 35,000	\$ 31,500
Fundraising income	-	1,560
Interest income	6	5
	35,006	33,065
Expenses		
Bank charges and interest	5	9
Capital purchases	4,275	-
Fundraising expenses	-	1,000
Insurance, licenses, memberships and rent	3,130	463
Office costs	859	-
Professional fees	4,261	4,139
Program costs	1,028	-
Wages and benefits	16,973	28,065
	30,531	33,676
Revenue in excess of expenses	4,475	(611)
Net assets, beginning	14,234	14,845
Transfer to unrestricted fund	(1,600)	-
Net assets, end	\$ 17,109	\$ 14,234

Nominations to the Board of Directors for the Windermere Valley Youth Centre Society

As of September 27, 2021 the following individuals have been nominated to the board of directors for the 2021- 2022 term:

Hannah Desoto:

Hannah first joined the board of directors in November 2020. Prior to moving to Invermere from Canmore, AB she was a valued employee of Family Community Support Services. She is currently an owner of the Circle Cafe and an avid mountain biker.

Nadine Hale:

Currently employed with Interior Health, Nadine has been actively involved in the School District's Parent Advisory Committees. Is a passionate outdoors enthusiast and is currently learning the Secwepemc language. She is a mother of 2 children. Nadine joined the board in 2019.

Nikki Kuzoff:

Living in Invermere with her family, BC Nikki currently works for Parks Canada as the Manager of Finance and Administration for Lake Louise, Yoho and Kootenay National Parks. She is currently working on her Bachelors of Commerce and CPA designation. Nikki joined the board in an interim position in May 2021

Amanda Garand:

Amanda moved to the Columbia Valley in 2018. She is currently employed as the manager of Human Resources for the School District 6. She holds a Bachelors of Commerce degree from the University of Saskatchewan. She is an avid skier and former ski racer. She is a mother of 2 children. Amanda joined the board of directors in an interim position in April 2021.

Suzie Thomas:

Weyt k Suzie Thomas Ren Skwest Kenpesq't

Suzie grew up and lives in Invermere, BC. She is a member of the Shuswap Band and part of the Secwepemc Nation. She is the proud mother of two children ages 14 and 11 and a wife to her amazing husband Ian Capilo. She enjoys time exploring the beautiful Columbia Valley and spending time with family. But lately, she has embraced learning her culture and language, realizing a passion for drumming and singing particularly the hand drum songs. She has been the Community Coordinator at Shuswap Band, for almost 5 years. "I love what I do, because it encompasses so much inclusiveness with our membership, nation and all our external agencies". She also sits on the District PAC, the Indigenous Education Committee, and volunteers for the Eva Joseph Learning and Cultural Society. She organizes and assists at many events such as Salmon Festival, Aboriginal Day, Elders Gatherings, Summer Camp, Community Strengthening Night, Seasonal Secwepemc Gatherings, Elders Council Meeting and Regalia and Moccasin making classes.

I love the saying, if you love what you do, it will never feel like work.

Kukstsemc (cooksjam)

Chairperson's Report
Windermere Valley Youth Centre Society
Annual General Meeting
October 4, 2021

What will help youth the most? How can we be most supportive? If that, then how do we fund it?.. These are questions we continue to ask ourselves when choosing new directions or programs to support our youth. Adding the Covid -19 pandemic and all that has affected youth through the year; cohorts, stay at home orders, home based learning etc etc etc it has been a great deal to embrace. Led by our Centre Manager, Alison Bortolon we chose to stay available for the youth as much as possible while continuing to be cognizant of being community minded.

Annual Highlights

Summer of 2020: Continuation of the snack box program, ensuring children and youth across the valley had access to some healthy lunches and snacks.

Late summer and progressing into the school year: The beginning of the mobile skate park program at the Summit Hub. This allowed for youth to gather safely outdoors. Opening of the outdoor gazebo for safer gatherings, daily bbq.

School Year: With the view to support schools and their endeavors with safe cohort based learning we embraced the opportunity to open the doors for the same cohorts. Covid 19 based grants provided the opportunity to ensure the inside space was sanitized and youth could attend while following all Provincial Health Order safety practises. The youth embraced the opportunity to get together with friends from their school classes and registrations and attendance were at all time highs. As necessary and when the doors had to remain closed we pivoted and created at home online reading, art, yoga, cooking and music opportunities.

April: Reacting to a defined need in the area, we began a weekly program for youth who feel they are part of the community of LGBTQii offering a supportive and safe place to gather. It has been and continues to be a very well attended evening.

May: Collaborating with and funded by the District of Invermere, we added a skateboard park ambassador with Devin Publicover,our program coordinator, providing the skateboard park at Mt Nelson athletic park with needed supervision and greatly appreciated popsicles for the youth.

June: By the end of June all staff members had completed the Mental Health First Aid Course for Adults working with Youth and the youth hub reacted to the rising levels of Covid 19 cases with outdoor based activities.

Late June/July 2021:

Recognizing the need to reach additional youth who were outside of the cohort based groups that could attend at the centre we purchased a mobile trailer. This enabled us to take the mobile skatepark and summer 2021 snacks to various reaches throughout the servicing area. Tremendous turnout of youth were seen in the communities of Edgewater and Canal Flats. The snack packs and barbeques were possible through a collaboration with the Columbia Valley Food Bank.

I would like to take this opportunity to recognize the staff and volunteers of the WYCS. We see your care and concern daily, the passion for the wellbeing of youth is in every decision you make and every conversation you have encouraging youth to grow and learn. Thank you.

Over the past 11 years, and 10 as the chairperson, I have had the privilege to work with many fine individuals to grow and develop the youth centre to a thriving hub where youth have the opportunity to be their own person. Each person has contributed to this development. It has been an honour to work alongside you and you have taught me a great deal. The future of the

Society is in great hands and I will sign off with many great memories and will steadfastly support and cheer you forward.

Respectfully Submitted: Sherry Doerr



Centre Manager's Report
Windermere Valley Youth Centre Society
Annual General Meeting
October 4, 2021

The year 2021, where do we begin? It is safe to say that this was a year unlike any other and although it has brought many challenges and uncertainties, it has been a year of growth and many successes for Summit Youth Centre. Our centre, staff, and youth have all faced adversity unlike ever before, and came out resilient, adaptable, and innovative.

The COVID19 pandemic presented us with many challenges we could have never predicted. A series of new grants were introduced throughout COVID and allowed us to access the necessary funds to keep our doors opened. These funds were used to ensure the safety of the youth through additional staffing, open hours, cleaning supplies, extensions of spaces and the purchase of a fogging machine. We developed an amazing outdoor space that allowed youth to have a safe outdoor space at our centre. We also introduced cohort-based nights in sync with School District 6. This ensured youth could only attend on their dedicated cohort night, which was the same as SD6. Although COVID brought new challenges we were able to address them head on to ensure a continuation of programming with the safety of youth as a continued priority.

Twice throughout the week during the school year, Open Doors students could attend the Youth Centre during their last block. Opening for these additional hours enabled these youth to attend the youth centre as they otherwise would not have been able to due to their bus schedule.

This year brought on the introduction of a new program for LGBTQ+ youth and allies. This was at the request of many youth in our community and the program has been a ongoing success. Every week we have between 10-20 youth who attend this group that allows access to support, positive role models, resources, and most importantly, a safe space.

A very exciting new opportunity arose this year as we tried to address transportation concerns for youth throughout the Columbia Valley. Rather than trying to bring the surrounding community's youth to us, we spent the summer on the road bringing the youth centre to these communities. Every week we would spend 1 night in Edgewater, and 1 night in Canal Flats. This program was a huge success. Edgewater had 30-40 youth in attendance each evening and Canal Flats had 20-30 youth in attendance. We brought our mobile skatepark, a series of other games, music, a free BBQ and used this program to expand on our previous year's Snack Box Initiative. This year, we brought Snack Pack's to the weekly events in these communities for families to pick up. This program distributed 6741 snacks throughout summer to youth and their families.

From January thru September, we had 1658 youth visits over 130 open days. Our busiest month has been this September, showing that our numbers are growing. We also expanded from our drop-in centre and community events to having outreach in Invermere. Our Program Coordinator and staff attended the Invermere Skatepark regularly to connect with youth, provide snacks and act as positive mentors to these youth. This outreach was very important at times when COVID restrictions mandated us to close our doors.

Although 2021 brought us some uncertainties, one thing does remain certain. Our community and our youth centre alike have the capacity to serve, engage and connect with youth even in the face of extreme adversity.

Going forward the Summit Youth Hub is committed to Youth Mental Health Initiatives. This year we plan to restart our Youth Mental Health Program in partnership with School District 6. We also have other exciting new programming that supports Mental health and wellness. We have developed a program for youth to learn to play the guitar. This program has all the necessary tools and instructions that youth need to learn this amazing instrument. Further, youth can sign guitars out from the youth centre to enable all youth access to this program. Music is an excellent creative and positive outlet and is often a sought-out instrument for youth to learn.

This year marks the beginning of yet another new program, the Creativity Collective. This project begins as a series of workshops that will introduce youth to a variety of creative outlets such as writing, fine arts, photography and more. From there, youth will be able to contribute their work to an entirely youth led magazine that will be distributed throughout the community. This program first aims to teach and inspire youth to learn a variety of creative outlets which could develop new passions, and then provide youth the opportunity to showcase their work.

The Summit Youth Hub is continuously adapting to stay relevant for youth and provide a variety of opportunities. Youth Mental Health remains at the forefront of our programming. I would like to thank everyone who has supported the Youth Hub over this past year, whether through funding, membership, sharing our posts, and general support. It is our work that we do together as a community for the youth that makes the world of a difference, and we could not do it without you. We are looking forward to many more years of inspiring and connecting with youth.

Thank you,
Alison Bortolon, Centre Manager